

COMMISSION ON EMERGENCY PLANNING AND RESPONSE
MINUTES

March 6, 2008

Member Attendees:

General Tod Bunting, Adjutant General's Office
Bill Chornyak, Kansas Emergency Management
Randall Duncan, Director of Sedgwick County Emergency Management
Pat Eakes, Kansas Commission on Disability Concerns
Timothy East, Wolf Creek Nuclear Operating Center
Clayton Huseman, Kansas Livestock Association, Executive Director – Feedlot Division
Mark Krentz, Kansas Dept. of Transportation
Warren Porter, City of Winfield
Mindee Reece, KDHE Director, Center for Public Health Prep.
Paul Sasse, City Manager – Independence, Kansas
Ken Schremmer, Butler County Commissioner
Jack Taylor, CEPR Chairman, Fire Chief – City of Emporia

Members not in Attendance:

Jason Bolt, Emergency Medical Services
Robert Blecha, KBI
Melissa Dinsmore, Hospitals
Steve Hedges, Energy
Dick Heitschmidt, Police Department, City of Hutchinson
Lt. Col. Terry Maple, Kansas Highway Patrol
Dr. Lyle Noordhoek, Central Plains Laboratory, Hays
Jim Ogle, Broadcasters
Adrian Polansky, Kansas Dept. of Agriculture
John Prather, Transportation, Trucking, Rail
Elizabeth Ticer, Public Health
Karen Schulyer, Astaris

Meeting

- Meeting opened at 10:10 AM
- Introductions and Appointments
 - Introduction of Chuck Clanahan as new appointment
- Minutes of Previous Meeting December 7, 2007 were reviewed and approved.
 - Jack Taylor moved to approve minutes, Ken Schremmer seconded, motion passed unanimously.

- Floor opened for public and committee comments
 - Pat Eakes notified CEPR members that either compact discs (CD) or printed copies of the document “Kansas Commission on Disability Concerns Disability Support Maps” dated August 2007 available to be picked up.
 - Jack Taylor suggested consideration of an umbrella charter by the CEPR, which would incorporate Incident Management Teams (IMTs). In addition, other regional entities, for example MERGe and FORCE (Fire Group) as well as LEAD (Law Enforcement Group) may wish to accept an invitation to join under this charter. The proposed purpose of the charter would be to provide guidance and recognition for these regionally-based entities. In addition, the CEPR could also provide a place where coordination can occur between the teams. Chairman Duncan noted this would be added to the CEPR agenda for discussion under new business.
- Bill Chornyak, Deputy Director, Kansas Division of Emergency Management, advised copies of the Kansas Commission on Emergency Planning and Response 2006-2007 report entitled, “Managing the Risk” were available for new members of the commission or anyone else that would like a copy.
 - In addition, Chairman Duncan honored a request to allow remarks from the Region VII Office of the EPA to take place at the end of “New Business”.
- Election of Officers (chairman):
 - The floor was opened for nominations for the position of Chair of the Commission on Emergency Planning and Response. KDEM Deputy Director Chornyak advised members of the Commission that short biographies of the members were provided as a part of the advance meeting materials in order for members to know a bit about one another.
 - Mindee Reece nominated Jack Taylor for the position of Chair. The motion was seconded by Ken Schremmer. Mr. Taylor was unanimously elected by the Commission to serve as Chair.
 - Chairman Taylor now runs the meeting.
- Committee Reports and Charter Review
 - Commission on Emergency Planning and Response - Tod Bunting
 - This commission was created by statute to facilitate a coordinated effort for mitigation, preparedness, response, and recovery from emergencies and selected disasters in Kansas. In addition, the CEPR exists to review the response to disasters and selected emergencies and recommend improvements for mitigation. The CEPR is also responsible for performing the legacy functions of the State Emergency Response Commission (SERC) as defined by the Emergency Planning and Community Right-To-Know Act.
 - State Continuity of Operations Working Group - Angee Morgan.
 - This working group has met two additional times since their January 4, 2008 meeting. Much work has been accomplished. The January 4

meeting focused on policy issues, work from home, division of personal services and making recommendations to give agency flexibility. Officers elected Feb. 15th. Discussed human resources, white paper, and incident command resources. A subcommittee was formed for operational issues. Additional meetings are planned.

- State Hazard Mitigation Committee – Charlie McGonigle
 - Currently, the State of Kansas is working HMEP funding from DR_1675 and DR-1741. The total amount of funding from these disasters is approximately \$109 million (Federal share). In the past, projects approved from this funding have included Safe Rooms (compliant with FEMA 261 guidelines) in schools. In particular, the School District in Wichita (USD 259) has a very high penetration of these Safe Rooms – enough to protect nearly 10,000 of the children attending school within the system. The cost of protect faculty and students with these structures runs around \$60 per square foot.
- Randy Duncan suggests to Chairman Taylor that in the process of reviewing the charters for the various sub-committees of the CEPR, the Commission may wish to determine whether some of those charters are no longer in use and therefore, may be candidates for elimination in order to clean up and streamline the operation of the Commission.
- LEPC Subcommittee - Swapan Saha
 - The subcommittee recommends to the CEPR to approve the LEPC appointments for Butler, Cowley, Douglas, Ellis, Lee, Ottawa, Sumner counties. Motion approved, unanimously.
- Interoperable Communications Committee - Jason Mosses
 - At a previous meeting, the CEPR approved a charter for the Interoperable Communications Committee. At the first meeting of the executive committee, it was decided that a push should be made to have the committee created by an executive order of the Governor. This was done in Executive Order #07-27 on December 20, 2007. A change was also made in the way the representative of Emergency Medical Services is appointed to this committee.
 - Randy Duncan made a motion on the floor to delete the charter of the communications committee listed in the advance material provided to CEPR members. Motion was seconded by Ken Schremmer; motion passed unanimously. Chairman Jack Taylor pointed out that the charter just dissolved was for an additional communications committee that had not been active within the state in some time.
 - Randy Duncan made another motion on the floor to specifically dissolve the charter which created the State Interoperable

Communications Committee, seconded by Ken Schremmer. Motion passed unanimously.

- A member of the audience from DISC advised that the committee eliminated with the motion deleting the first communications charter was also charged with the issue of dealing with data as a part of interoperable communications. Jason Moses advised that the newly created SIEC has indicated they would start a data task force for this purpose.
- Homeland Security Working Group - Randy Mettner
 - A sample agenda was distributed to members of the CEPR to show what the working group discusses on a regular basis. The working group conducts informal but scheduled meetings with those involved in homeland security. These meetings have been very successful in communicating information on training, etc. The meetings occur on the first Tuesday of each month from 1:00-3:00 p.m. About 20 people currently attend the meetings but they are getting work done. Everyone is invited to attend.
- Legislative update – Randy Mettner
 - Senate Bill 416 sets up a volunteer organization in which KDEM will develop, implement and administer, with the assistance of the commission on emergency planning and response, a plan for a Kansas emergency response force. This bill would also add the duty to the CEPR under KSA 65-5722. The bill is not very precise in what actions it will accomplish. It is available in the legislative web and is public information. The members of the commission will be provided a link to obtain it by e-mail.
 - Audience member Mike Selves, representing the Government Affairs Committee of the Kansas Emergency Management Association (KEMA) discussed the report of the Disaster Relief and Recovery Special Committee. There were a number of recommendations made by the Committee that the CEPR should conduct a thorough review of the disasters and make recommendations for improvements based on the lessons learned from those events. CEPR member Randy Duncan suggested to Chairman Jack Taylor that the CEPR might have an interest in pursuing some of the committee recommendations about reviewing the disasters in Greensburg and SE Kansas, as well as other recent disasters in Kansas. General Tod Bunting advised that TAG & KDEM staff were very involved in disaster-related projects yet at this time, and as a result, there would be extremely limited resources available for this kind of project. CEPR member Randy Duncan then suggested to Chairman Taylor that he could, if he so desired, appoint

several CEPR members to form a committee that would help to focus the requests for information and other resources addressed to TAG & KDEM staff on this topic. Chairman Taylor agreed to take this recommendation under advisement.

- WMD/State Training Advisory Team - Paula Phillips
 - This committee put together a strategic plan to address actions in years one, two, and three after their creation. These activities included analysis of training funding streams to identify duplications and increase coordination, enhancing marketing processes to promote ease of use by emergency response community. Coordination of training and conferences to limit competition. Identify WMD training needs from existing assessment in evaluation data. NIMS have monthly conference call to discuss the reporting mechanism for this. It is very difficult to determine or obtain how much NIMS training fire fighters have had due to reporting process.
 - CEPR member Randy Duncan then made comments concerning the Emergency Alert System (EAS) committee. He indicated that the lack of a state level plan regarding EAS is hampering the development of a local EAS plan in the Wichita media market. The EAS system is utilized by President of the United States to communicate with the public in case of a national emergency. In addition, the EAS is utilized by FEMA, the NWS, and other agencies (for example, the Kansas Bureau of Investigation) to distribute warnings related to their functions. KDEM advised they would check further on this issue.
- Report on Ice Storm (started as Emergency EM-3282, eventually DR-1741) - Paula Phillips
 - This presentation provided a chronological look at the events of this major ice storm on the State of Kansas.
 - ♦ December 10, 2007: The entire state of Kansas was either under winter weather advisory or warning. Power outages started that evening.
 - ♦ December 11, 2007: Nearly 115,000 people were without electric power. Many county emergency managers were communicating via cell phones with the State EOC. Greater portion in ice warning and winter storm warning impacted more and more counties. Numbers without power continue to increase by 1750 hours. Riley County had 16,000 people without power. The SEOC also heard from rural electric companies large, large numbers without power. Recreation was impacted by ice storms. Large amounts of schools closed Dec 11th.
 - ♦ December 12, 2007: FEMA issues an emergency declaration (EM-3282). Immediate needs were identified for 61

generators, three trucks of water and 950 cots. Technical assistance for electrical restoration and debris removal was made available to local governments. A Westar Energy representative was invited to participate with the SEOC. This was a key development as Westar supplies the electrical power to many of the Rural Electric Companies (RECs). When Westar is not able to distribute electrical energy, there is a “domino” effect.

- ♦ December 13-19, 2007: The SEOC was operating 24 hours a day. At the peak of the power outage, there were 183,505 meters without power and 12,979 utility poles down. Luckily, few of the major transmission lines were affected. The RECs were hit hardest. There were six deaths, two hospitalized, and 11 injured. Request for generators increased constantly. Fires happened and people and fire departments couldn't get to them. Many of these happened because people were heating their homes in an improper manner with generators and propane heaters.
- ♦ December 17, 2007: Generator requests finally began to decrease. Help could not get to downed utility poles because of debris and mud. Trucks couldn't go thru. Railroads even needed generators. Some generators were stolen because they were a hot item. Water supplies also impacted due to lack of electricity. Major disaster declared.
- ♦ Currently, the State of Kansas has 10 open disasters. The dollar amounts continue to rise. Some of the major disasters still open have to do with flooding and tornadoes.
- ♦ One mitigation project that would be of great assistance would be to have critical facilities “pre-wired” to accept a generator. Right now, there is a need to have an electrician make the connection between the facility and the generator. Generally speaking, Fire Departments and some other critical facilities did fairly well and did not need them. However, KDHE should probably look at health care and elder care facilities and their need for generators. There is also a need to inventory large generators in order to know what is available and where to get them.
- ♦ \$800 million damage from ice.

- Emergency Management Performance Grant (EMPG) – Bill Chornyak
 - The amount of funding for FY 2008 to the State of Kansas was for \$3.7 million. The FY 2008 EMPG guidance contained a requirement that 25% of the funding be utilized for planning activities. KDEM will work with FEMA to develop performance based guidance. For FY 2008, a provision is being made to set aside funding for all 105 counties in the State of

Kansas. Within the next 60 days, the counties should have EMPG guidance from the State.

- 2007 Hazardous Materials Release Reporting - Kim Nettleton
 - Chemical releases in Kansas reported to KDEM for 2006-2007 are 286; total quantity of those releases is 5 million pounds. Total releases statewide are 2150; last year was 1700. Some were due to flooding and some regular releases. The counties with most releases are Montgomery: 159, Butler: 39 and McPherson: 17; these are oil counties and thus the reason for releases. The top 10 most frequently released chemicals are: sulfur dioxide, anhydrous ammonia, nitrogen oxide, hydrogen sulfide, transformer oil, fuels- caused from winter storms, and fertilizer 1,8m fertilizer y-grade demethoanized mix (petroleum products).
 - Fatalities: 0.
 - Injuries: 25
 - 12 occurred in Montgomery County.
 - Evacuations
 - 8 public
 - 190 within facility
 - Waterways impacted: 8
 - Incident mode (where release occurred)
 - Fixed facility: 241
 - Pipeline: 16
 - Motor Carrier: 11
 - Railroad: 5
 - Other: 15
- Environmental Protection Agency is going to be sending out a survey to all LEPCs in the next two weeks. Please look for the survey from the following address: LEPC Survey @SRA.com. Toxic Release Inventory (TRI) training and Web Based Training Sessions to be at:
 - Kansas City-April 22, 2008 8:00 a.m. to 4:00 p.m. (Advanced Course: 8:30 a.m. to 12:00 noon). Quarterage Hotel, 560 Westport Road, Kansas City, Missouri.
 - St. Louis-April 24, 2008, 8:00 a.m. to 4:00 p.m. (Advanced Course: 8:30 a.m. to 12:00 noon). Holiday Inn Airport West, 3400 Rider Trail South, St. Louis, Missouri.
 - Cedar Rapids-May 6, 2008, 8:00 a.m. to 4:00 p.m. (Advanced Course: 8:30 a.m. to 12:00 noon). Best Western Long Branch Hotel, 90 Twixt Town Road N.E., Cedar Rapids, Iowa
 - Ashland, NE- May 8, 2008: 8:00 a.m. to 4:00 p.m. (Advanced Course: 8:30 a.m. to 12:00 noon) E.T. Mahoney State Park, 28500 West Park Highway, Ashland, Nebraska.

EPA provides the workshop content at no cost.

Note: There is a registration fee (to cover lunch and refreshments, payable to the co-sponsor) for the Cedar Rapids workshop.

Web-Based Training Sessions

One TRI Fundamentals course for individuals new to TRI reporting is scheduled for

- April 3, 2008 from 9:00 a.m. to 11:30 a.m.

Two TRI Advanced courses for individuals experienced with TRI reporting are scheduled for

- April 14, 2008 from 1:00 p.m. to 4:00 p.m., and
- May 20, 2008 from 9:00 a.m. to 12:00 noon.

Registration:

To register for the live workshops or web-based training sessions go to: www.epa.gov/tri

Please call Steve Wurtz, EPA Region 7 at (913) 551-7315, or email wurtz,Stephen@epa.gov, or Jim Dworak at (913) 551-7485, or email dworak.james@epa.gov, if you have questions about the TRI workshops or web-based training sessions.

- Risk Management Program Guidance for Retail Fertilizer Facilities, the final product is now available free of charge through TFI www.tfi.org. and Asmark Institute.
- Ethanol Manual www.epa.gov/region07/agriculture.
- Toxic Release Inventory (TRI) Electronic Facility Data Release (e-FDR) query tool now available for retrieval of 2006 TRI data: <http://www.epa.gov/tri-efdr/>
- Facilities will be able to file TRI reports electronically around April 1st, 2008 using the TRI-ME software at www.epa.gov/tri.
- Tri Workshops are being provided by Region 7 in April and May this year. There will be 4 live workshops and three web-based trainings.
- Next meeting to meet in Salina by June venue will be up. New crisis city to be viewed for emergency crisis training. Will try to do for next meeting. Fill out your matrix.
- Thanks to Randy Duncan for past work done and leadership.
- Pat Eakes moved that meeting be adjourned; the motion was seconded by Ken Schremmer and passed unanimously